

November 11, 2013



TO: All *ARRL Repeater Directory* Contributors

FROM: Steve Ford, WB8IMY, ARRL Publications Manager

RE: Update to Repeater Directory Database Changes for 2014 and Beyond

License Agreements and Complimentary Copy Request Forms

The new license agreements have been sent to all coordinators (as part of the e-mail that also contained this document). Please note the following:

- We have switched to *two year* agreements in an effort to spare everyone the hassle of having to process this paperwork each year.
- Despite being a two year agreement, you will still receive honorarium payments each year if **(1)** you return the signed agreement and **(2)** you log into the online *Repeater Directory* database at least once during a calendar year.
- You don't have to enter a TIN or SSN number when signing the agreement, but if you omit the numbers we can only pay a maximum amount of \$599 annually due to IRS rules.
- You must fill out and return the Complimentary Copy form to receive free copies of the *Repeater Directory* each year. (A form will be sent each year.)

Please return the forms to me by January 1, 2014. If you do not return the agreement by the deadline, we'll assume that you do not wish to participate and your access to the database will be canceled.

Digital Mobile Radio

Effective with the 2014/2015 edition of the *Repeater Directory*, we are adding a new repeater category titled “Digital Mobile Radio.” Many amateurs use the label “MotoTRBO” for these systems, but this is actually a Motorola trade name. Digital Mobile Radio – DMR – encompasses TDMA repeater systems that may not necessarily use Motorola hardware.

The DMR “band” designation is “**800**.” So, please enter DMR repeaters as being on band 800 *regardless of the actual operating frequencies*.

Clarifications Concerning the New Data Management System

The response to our announcement concerning the new data management system has been quite positive, but there are several issues that need to be clarified . . .

- The structure of the *Repeater Directory* online database is not changing, although we hope to make some enhancements in the future. Its appearance, and the way in which you use it, will not change. The only change is that we will no longer accept uploaded files after January 1, 2014.
- The public – including repeater owners and trustees – will **not** be allowed to access the *Repeater Directory* database, **nor will it be visible to the public**. The only individuals granted access will be repeater coordinators and ARRL Headquarters employees (just as it is now). Unlike some repeater websites, this is not an online reference that anyone can view or edit.
- Coordinators have “veto power” over any submissions we receive for the database. If you object to a submission, you can simply access the database and change it (or delete it entirely).

- Notice-of-submission e-mails will be sent to all individuals in a given coordination group for whom we have e-mail addresses. We have to use the “shotgun” approach at the moment because we usually don’t know who in your group should receive these types of communication. **If you want these messages to go only to a single, specific address, please let me know before January 1.**

This is what repeater owners will see when they come to the data-entry web page:

Repeater Information

This is your portal to submit new or updated information for use in the ARRL Repeater Directory and other related products.

Please note the following . . .

- We will only accept information from repeater owners or trustees, or those officially authorized to act in their behalf (such as club officers). **Your identify *will be verified* before your entry is processed.**
- We will only accept information concerning repeaters that have been coordinated and are now on the air. **DO NOT** use this form to submit information concerning a planned repeater, temporary (or experimental repeater) or any other repeater than does not have an official coordination.
- Acceptance of your information does not constitute “coordination” of any kind – you must still communicate these changes to your coordinator.
- Entering data does **NOT** guarantee publication. The ARRL reserves the right to reject incomplete submissions or any submissions that do not meet the above criteria.
- Your data submission and contact information will be shared with the repeater coordinator for your area. He or she may choose to modify your submission, or delete it entirely if it does not conform to coordination requirements.

Enter your information below

Use this form to enter your information. **DO NOT LEAVE ANY FIELDS BLANK.** Click the **SUBMIT** button when you have finished.

December 15 is Approaching

If you need to upload one last file to the *Repeater Directory* database for processing, please remember that **the deadline is December 15.**

If you have further questions, please feel free to contact me at **sford@arrl.org**.

73 . . .

Steve Ford, WB8IMY